Year 2016
VIVEK COLLEGE, BIJNOR

Grievance Application Form
(To be filled by the complainant)

Name of complainant: Riya, Sameeksha, Rohit

Class / Designation: B. Com I

Department: Education

Contact No.: 8941984747

E-mail:

Complaint Description: Visibility of blackboard due to insufficient Sunlight in classroom

Undertaking

I hereby declare that the information given above by me is true and accurate. Further, I understand that disciplinary action can be taken against me if the above allegations are found incorrect or malicious.

Signature of the Complainant:

Date: 5/3/16

For Office Use Only

Type (S) of Grievance:

(A) General Grievance [x]
(B) Academic Grievance [ ]
(C) Financial Grievance [ ]
VIVEK COLLEGE, BIJNOR

Grievance Application Form
(To be filled by the complainant)

Name of complainant: Kajal Damini Razina

Class / Designation: B.B.A. 1st

Department: Education

Contact No.: 9675755432

Complaint Description: Improper working of water cooler

Undertaking

I hereby declare that the information given above by me is true and accurate. Further, I understand that disciplinary action can be taken against me if the above allegations are found incorrect or malicious.

Signature of the Complainant: [Signature]

Date: 29/2/16

For Office Use Only

Type (S) of Grievance:

(A) General Grievance [ ]
(B) Academic Grievance [ ]
(C) Financial Grievance [ ]
Name of complainant: Shubam Pandey
Class / Designation: B.C.A. Ist Sem
Department: B.C.A. Dept
E- mail:
Complaint Description:
Respected Madam,

With due respect, I beg to say that mostly boys toilet is smelling badly. Please take in to consideration to resolve this problem.

Undertaking

I hereby declare that the information given above by me is true and accurate. Further, I understand that disciplinary action can be taken against me if the above allegations are found incorrect or malicious.

Signature of the Complainant:

Date: 25/4/16

For Office Use Only

Type (S) of Grievance:

(A) General Grievance [✓]
(B) Academic Grievance [ ]
(C) Financial Grievance [ ]
लेख से,

प्राचार्य
विभाग का लेख आगे लगाने का सूचना
बीतने

विषय :- अध्याय- अक्ष्य के अविदेश बदलने के लिए

अतीत का,

मध्य में यह बहुत ही दृष्टिकोण। आपने अनुशासन
के भीतर एक लेख की दुख दी। आपने विविध ओर से
की दृष्टि से अवधि एक अविदेश दुकान गांव तो। जिसी
से पूर्वोत्तर अवधि एक लेख की लिखने का सांस्कृतिक 
अध्याय- अक्ष्य के प्रत्यक्षके लिए शुभुक्ष अध्याय
आपने अनुशासन दृष्टि दिखाई।

विषय:- 10 15 16

प्राचार्य।
कॉन्फ्रेंस में स्वप्नकार
विभाग शिक्षक
आप, स्वप्नकार,
बीतने
NOTICE FOR GRIEVANCE REDRESSAL MEETING
VIVEK COLLEGE, BIJNOR

Ref. .......................... Date : 20.05.2016

All the members of Grievance Redressal Committee are requested to attend
the meeting at 12:30 pm on 23/05/2016 room No-2 discuss the following agenda.

Agenda

1. Discussion on complaint received from student, Complaint Box.
   a.
   b.

Copy to;
1. Hon’ble Chairman, for the kind information
2. Principal, College of Education/Management
3. Co-ordinator IQAC
4. Office file
5. Committee members

[Signature]
Co-ordinator
(G.R.C. Committee)
Grievance Redressal Committee, Vivek College Bijnor

Notice

Ref........................................... Date 08/03/2016

All the members of Grievance Redressal Committee are requested to attend a meeting at 11:30am on 10/03/2016 (ground floor, room 5) to discuss the following agenda.

Agenda

1. Improper working of water cooler.
2. No visibility at black board due to sunlight.

Copy to;
1. Hon’ble Chairman, Vivek College Bijnor
2. Principal, College of Education, Bijnor
3. Co-ordinator IQAC
4. Office file
5. Committee members

Co-ordinator
(GRC, Vivek College Bijnor)
MINUTES

A meeting of students by Grievance Redressal Committee was held today i.e.- 10/03/2016 started at 11:30am on ground floor in Room no. 5.

The following members were present:
- Dr. Pushpa Joshi
- Mrs. Nidhi Shukla
- Mr. Harjeet Singh

The meeting started by taking the agenda into consideration one by one.

Case 1- Rozina, Damini & Kajal, BBA Ist, Vivek College of Education

Nature of Grievance- Improper working of water cooler.

This application received from College of Education on 29/02/16 was pursued by the committee.

After a discussion with Top mgmt, tin shed has been provided for the waiting of bus outside the college.

Case 2- Rohit, Riya & Sameeksha, B.Com Ist, Vivek College of Education

Nature of Grievance- No visibility at black board due to sunlight.

This application received from College of Education on 05/03/16 was pursued by the committee.

After a discussion with Principal the direction of blackboard has been changed.
The Meeting of students Grievance Redressal committee of Vivek College Bijnor was held today i.e., 23/5/16 at 12.30 p.m in Room No -2 under the chairmanship of Dr. Pushpa Joshi.

The following members were Present........

- Dr. Pushpa Joshi
- Mrs. Nidhi Shukla
- Mr. Harjeet Singh

After initial welcome remarks, the agenda of Grievance redressal committee were taken for consideration one by one.

Case no: 1 - Shubham Rastogi, B.C.A (1st sem)

Nature of Grievance - Lack in maintenance service

Application received from Shubham Rastogi dated 23/05/2016 was pursued by committee, committee decided to give written instructions to maintenance department of college to keep all the toilets clean and follow effective. Mechanism such as keeping verified written record, so that maintenance of basic amenities such as, toilet, drinking water etc. remain perfectly intact.
Case no: 2-Student of B.T.C (IIInd sem)

Nature of Grievance-Maintenance

Student of B.T.C (IIInd sem) demanded to change dustbin of their classroom, committee decided to change the dustbin immediately.
Meeting - 23/5/16

Grievance Redressal Cell

The Committee aims at being a link between students, teachers and College administration. It is established to create a healthy and safe atmosphere for students of this esteemed College. We actively seek to address issues on student front. We acknowledge that in College there may be situations where individual student or group of students may have concern about the behavior of others or the decision of others. Grievance Redressal Committee promotes timely and transparent resolution of these issues/suggestions in a confidential manner.

Dr. V.P. Vishwakarma 9690408058