



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		VIVEK COLLEGE OF EDUCATION, BIJNOR
Name of the head of the Institution		DEEPTI DIMRI
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		09756609070
Mobile no.		8192005001
Registered Email		amitvivekcollege@gmail.com
Alternate Email		vivekcollege@gmail.com
Address		Vivek College of Education, Moradabad Rd, Bijnor, Uttar Pradesh 246701
City/Town		BIJNOR
State/UT		Uttar pradesh
Pincode		246701

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		Dr Jitendra K Verma			
Phone no/Alternate Phone no.		09335415063			
Mobile no.		9413446060			
Registered Email		jitendra@vivek.college.ac.in			
Alternate Email		verma.jitu08@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.vivekcollege.org/content-image/AQAR_2018-19_Report.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://www.vivekcollege.org/content-image/AC.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.47	2019	18-Oct-2019	17-Oct-2024
6. Date of Establishment of IQAC			04-Apr-2018		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Feedback of Various		29-Jun-2020		932	

stockholders	30	
IQAC Meeting	30-Mar-2020 1	13
National Conference on Societal and Justice Response to Sexual Violence at Workplace: Measures for Policy Reform	13-Mar-2020 2	273
Legal Awareness Program on Women Rights	18-Feb-2020 1	126
Training on Human Rights	25-Jan-2020 1	100
IQAC Meeting	04-Nov-2019 1	13
NAAC Assessment and Accreditation of College	20-Sep-2019 2	3
IQAC Meeting	05-Aug-2019 1	13
Participation in AISHE	16-Mar-2019 15	9
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Vivek College of Education	One Day Basic Training Programme on Human Rights	NATIONAL HUMAN RIGHTS COMMISSION	2019 1	75000
Vivek College of Education	One- day Legal Awareness Programme	National Commission for Women	2019 1	90000
Vivek College of Education	National Conference	National Commission for Women	2019 2	240000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. NAAC Assessment and Accreditation of College 2. Feedback of Various stockholders 3. Online Teaching and Learning process 4. Capacity Building Program for Teachers 5. National Conference on Societal and Justice Response to Sexual Violence at Workplace: Measures for Policy Reform

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
NAAC Assessment Accreditation of the College	College successfully Accrediated by NAAC in September
Capacity Building Program for Teachers	IQAC organised various Capacity Building program for teachers
To Organised Regular IQAC Meetings	IQAC successfully organised 03 Meetings in a session
To prepare and adhere Academic Calendar	Departments of the College prepared their Academic Calender as per course and affiliating University guidelines
To Collect and Analyze the Feedback form of Various stakeholders	IQAC collected and analyzed various stakeholders feedback
Participation in AISHE	College successfully participated in AISHE
To organised Confrence/ Seminar	College organised National Conference on Societal and Justice Response to Sexual Violence at Workplace: Measures for Policy Reform sponsored by National Commission for Women
To Organised Traning Programme for Students	Organised two traning programme for students on Human Rights and Legal Awearness on Women Rights. Traning programe was sponsored by NHRC NCW respectively.

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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <tr> <td>Name of Statutory Body</td> <td>Meeting Date</td> </tr> <tr> <td>IQAC</td> <td>27-Aug-2021</td> </tr> </table>		Name of Statutory Body	Meeting Date	IQAC	27-Aug-2021
Name of Statutory Body	Meeting Date				
IQAC	27-Aug-2021				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	20-Sep-2019				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	16-Mar-2019				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The College has developed ERP for E office purpose which is known as College Data resource System . This includes all the data of students, faculty members and office administration. The segment of the data of the Students provides facilities for online registration for admission and fee submission. The segment of faculty and administrative section of the ERP provides overall information of faculty members, students and office circular.				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College has well established mechanism for curriculum delivery and documentation of the curriculum as per Ordinance and guidelines of affiliating university. To achieve the educational, social and cultural aspect of learning and effective implementation of the curriculum along with these the broad vision and goals of college are kept in mind. The curriculum delivery process involves a number of specific decisions taken meetings of Department Committees to determine workload of each and every faculty, allocation of work, preparation of Time Table and academic calendar etc. The vision and mission of the college are collaborated with the objectives of the extension activities and reflects the commitment of the college towards holistic development of the

students and inculcating the social and human values in them through academic, co-curricular and extension activities. As per curriculum need each department organize study visits for hands-on training, organize Seminars, Conferences, Workshops, Symposia, Student Paper Presentations and Projects to supplement and complement the prescribed curriculum in learning ways. For effective delivery of curriculum and documentation process ICT tools and e-resources used by the faculty members. IQAC of the college closely monitored delivery and documentation of the curriculum through meetings and interaction with faculty members and students time to time. The college organizes Orientations each year for the students to help them to understand curriculum structure and make informed choice and Options to be offered in the semester. On the basis of curriculum structure college prepares and estimate the workload of each faculty members and the teacher requirement faculty, in accordance with the rules of the affiliating university. The departments of college prepares the Time Table based on the curriculum requirement as per the rules & guidelines of the affiliating university University, and also uploads this information on the College Website before the commencement of the new semester. Each departments organize their academic tasks and activities as per time table and academic calendar. The college adopt remedial teaching for bridging the knowledge gap of the 'weak' students to enable them to cope with the programme of their choices as well as promote, reward and facilitate 'advanced' learners. The entire approach is student centric. The Internal assessment which consists of unit Test, sessional test, presentations, and assignments are conducted to evaluate the performance of students. The final Internal Assessment of the students is uploaded and submitted to the affiliating University in timely manner. The college infrastructure and facilities are continuously being upgraded to suit the needs of curriculum. The college has well equipped computer lab and classrooms with ICT facilities for faculty and students. The college library is fully computerized that offers various web-based facilities and access online databases. The college has a Mentoring Programme which enables students of all the years to provide feedback on teachers, on the curricular issues, college infrastructure, administrative matters and other academic or non-academic matters. These mechanisms ensure the smooth and effective delivery and documentation of the curriculum of the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Computer Fundamental and Office Automation	NA	06/09/2019	240	Employability Enhancement	Technical skills of computer
Certificate in Scout Guide	NA	17/09/2019	5	Employability Enhancement	Community Service Skills
Health and Hygiene	NA	03/09/2019	120	Employability Enhancement	Good Health and Hygiene Skills
GUIDANCE AND COUNSELLING	NA	25/11/2019	120	Employability Enhancement	COMMUNICATION AND INTERPERSONAL ABILITIES

Environmental Awareness	NA	24/08/2019	120	Employability Enhancement Entrepreneurship	The knowledge, abilities, values and attitudes of Environmental Awareness
English Communication	NA	05/08/2019	120	Employability Enhancement Entrepreneurship	COMMUNICATION AND INTERPERSONAL ABILITIES
Nil	D.El.Ed.	06/08/2019	480	Teaching Employability	Teaching Skills
NGO Management	NA	15/01/2020	90	Employability Enhancement Entrepreneurship	organisational management
Gender Equality and Womens Empowerment	NA	15/01/2020	90	Employability Enhancement Entrepreneurship	Decision-making skills and leadership qualities

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	203	146

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Peace Education and Sustainable development	25/11/2019	48
Physical education	25/11/2019	146
EPC-1 READING AND REFLECTING ON TEXT	25/11/2019	99
EPC-2 DRAMA AND ART IN EDUCATION	25/11/2019	99

EPC-3 CRITICAL UNDERSTANDING OF ICT	25/11/2019	99
EPC-4 UNDERSTANDING THE SELF	25/11/2019	99
HUMAN RIGHTS AND VALUE EDUCATION	25/11/2019	48
SELF DEVELOPMENT AND COMMUNICATION SKILL	25/11/2019	48
GUIDANCE AND COUNSELLING	25/11/2019	48
Professional Values and Ethics	15/07/2020	121
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCA	Online Computer Applications	37
BBA	Business Management	41
BCom	Commerce	66
MSW	Social Work	16
BSc	Science	83
BSc	Home Science	23
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>In order to ensure constant growth of the college and progress of the students college have introduce effective feedback mechanism system for their stakeholders which includes teachers, students, employer, alumni and parents. The College has designed a Feedback Form to be duly filled by the students and stakeholders as an assessment of the teaching learning process and College infrastructure. There is separate dedicated link for Student stakeholders Feedback on the College Website. Feedback received from students stakeholders are evaluated and analysed by IQAC of College and used to leverage pedagogy and teaching learning process. The college has also a Suggestion Box outside the each department Office for use by the students to express any grievance or complaint related to teaching learning process or administrative. The Box is opened every month by the grievance redressal committee of the college. Such</p>

representations are addressed by the Principal through meetings with student and faculty members. The College utilises feedback of their alumni to enrich their academic and co-curricular activities for the enhancement of teaching learning process. As college is in process to establish strong relationship, alumni also provide direct support to the college in various means.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Honors Commerce	120	98	84
BBA	Business Management	140	157	121
BSc	Honors Science	180	185	163
MSW	Social Work	40	37	21
MEd	Education	50	48	48
BEEd	Education	100	99	99
MSc	Home Science	30	18	16
BSc	Home Science	40	27	23
BCA	Computer Applications	80	90	80

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1210	146	52	14	31

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
97	97	7	20	9	6

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The College has student mentoring system at different levels to support and mentor students i.e. academic,

professional career counselling, personal and psycho-social. Due to the Covid-19 Pandemic and the Lockdown since March 2020 the college has successfully student mentoring to support mentor to meet out lockdown challenges. To address contemporary psychological issues of students, college started Psychological Counselling Service biweekly to deal with students problems like Conflicts, Career deciding Problems, Emotional Stress, Time Management, Environment Change, Homesickness, Loneliness, Low Self Confidence and Academic Stress etc. Apart from this, college has also allotted mentor to each students in each session to deal with students problems in an easy and accessible manner. In addition, Tutorial Classes and Student mentor-mentees meetings are important platform that facilitate one-to-one interaction between the student faculty. In the Tutorial Classes, the faculty meet smaller groups of students to help them in resolving their academic needs and other problems. In these classes, the students can discuss their academic discipline related problems and need without any hesitation and peer pressure. The faculty also mentors the students on matters related to higher studies, choosing an option for the future and any other support or guidance as needed by students. Students of all Department are mentored by respective faculty to organize, interact community through extension Activities like Unnat Bharat Abhiyan, NSS, Community Outreach Programs, Extra-Curricular Activities to develop organizational and leadership qualities. In addition to mentoring by their respective mentor, the students are regularly counseled and mentored by Career Guidance and Training Placement Cell of the College. The Training Placement Cell of the College organizes employability skill workshops which includes communication skills, personality development, self-presentation through various interviews round, resume writing, soft skills development activities etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1356	97	1:14

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
100	97	3	13	16

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	P01	Year	25/09/2020	09/11/2020
BBA	P02	Semester	19/09/2020	12/11/2020
BCA	P03	Semester	17/09/2020	09/11/2020
BSc	P04	Year	23/09/2020	10/11/2020
MSW	P05	Semester	16/09/2020	10/11/2020
BCom	P06	Year	20/09/2020	19/11/2020
BSc	P07	Year	18/09/2020	21/11/2020

MEd	P08	Year	23/09/2020	09/11/2020
MSc	P09	Year	16/09/2020	10/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College, a affiliated College of the MJPR University, Bareilly adhere all guidelines directives of the affiliating University regarding continuous internal evaluation. These include assignment, presentation, sessional examination. Due to the Covid-19 Pandemic, Online Assignments were taken from the students. The schedule for internal assessment is notified to the students in well advance time manner and also uploaded on College Website foe wide publicity. The schedules announced are strictly adhered by department. The Principal as academic head of institution regularly monitors continuous internal evaluation. The discrepancies or grievances of the students, if any, are assessed and resolved by respective departments before submission to university portal, which is an interface between the College and the University. Each department team has worked out their Continuous Internal Evaluation examination in the beginning of the session which helps students participation in internal evaluation process. The performance of students in internal evaluation process also communicated to students as well as parents with strengths and weakness of the students. Suggestion for improvement also communicated to students on the basis of strengths and weakness which provides an opportunity to relook their performance. The College also develops a mechanism to identify slow and advanced learner in all courses and for which college conducted special test and classes. The College has a system of Student Feedback, which facilitates effective implementation of evaluation processes with transparent manner.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Since the College is an affiliated College of the MJPR University of Bareilly, common calendar prepared by the University for the Conduct of Examinations, admission process and other related activities are strictly adhered by the College. On the basis of academic calendar of affiliating university college prepared academic calendar for each session as per university calendar and strictly adhered for academic activities i.e., internal assessment, dispersal of classes, seasonal examination, field work activities, practical examination and preparatory leave etc. Due to Covid-19 Pandemic and Lockdown, the college revised their time table for online teaching through zoom application. In the view of lockdown due to COVID-19 pandemic the affiliating university announced promotion of first second years students as per state government guidelines and examination for final year students was rescheduled and examination was held after unlock announced by government with COVID-19 guidelines.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.vivekcollege.org/content-image/Programme%20Outcome.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage

P01	BEd	Education	89	84	94.38
P02	BBA	Business Administration	41	41	100
P03	BCA	Computer Applications	37	37	100
P04	BSc	Home Science	23	23	100
P05	MSW	Social Work	18	18	100
P06	BCom	Honors Commerce	44	44	100
P07	BSc	Honors Science	80	79	98.75
P08	MEd	Education	40	40	100
P09	MSc	Home Science	9	9	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.vivekcollege.org/content-image/2.7.1.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Intellectual Property Rights	IQAC	25/11/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Department of Business Administration and Commerce	3	0
International	Computer Applications	1	7.97
International	Education	1	4.39
International	Science	7	0
International	Department of Business Administration and Commerce	4	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	9
Department of Business Administration and Commerce	6
Computer Applications	6
Social Work	3
Home Science	4
Science	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	11	17	11	4
Presented papers	13	10	Nill	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
AIDS AWARENESS PROGRAMME	VIVEK COLLEGE OF EDUCATION BIJNOR	6	72
BETI BACHAO BETI PADHAO ABHIYAN	LIONESS CLUB WITH VIVEK COLLEGE OF EDUCATION BIJNOR	17	156
GANGA SWATCHTA ABHIYAN	VIVEK COLLEGE OF EDUCATION BIJNOR	12	98
JHOLA GANG (BEAT PLASTIC)	VIVEK COLLEGE OF EDUCATION BIJNOR	12	62
RUSTIC HANDICRAFT CARNIVAL	BIJNOR CLUB BIJNOR	5	70
UNNAT BHARAT ABHIYAN	IIT Delhi and Govt. of India	6	369
VOLUNTARY BLOOD DONATION	LIONESS CLUB WITH VIVEK COLLEGE OF EDUCATION BIJNOR	10	39
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Programme	VIVEK COLLEGE OF EDUCATION	BLOOD DONATION CAMP	10	39
Awareness Programme	DEPARTMENT OF SCIENCE	PLASTIC FREE CAMPUS	15	100
Awareness Programme	VIVEK COLLEGE OF EDUCATION BIJNOR	SAMUDAAY PARIVARTAN LAATA HAI	22	65
Awareness Programme	Vivek College of Education	Awareness regarding women rights	4	51
Awareness and Community Mobilization	Vivek College of Education IIT Delhi and Govt. of India	Local Self Governance Awareness	6	369
Extension Lecture	Department of Business Administration and Commerce	Antibiotic Resistance: A Challenge for Everyone	2	115
Extension Lecture	Department of Business Administration and Commerce	Blood Donation-A Noble Cause Towards Being Human	2	120
Extension Lecture	Department of Business Administration and Commerce	Economic Slowdown in India- Causes and Consequences	2	125
Extension Lecture	Department of Business Administration and Commerce	Effective Use of Social Media- Dos and Don'ts	2	112
Extension Lecture	Department of Business Administration and Commerce	Environmental Concern-To Save the Planet	2	100

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Course on Research Methods in Gender Equity and inclusion	05	V.V.Giri National Labour Institute NOIDA, Uttar Pradesh, INDIA	05
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Project	Project	PARAG DAIRY	18/11/2019	17/12/2020	42
Internship	Internship	Youthology International	12/07/2020	12/10/2020	06
Internship	Internship	Dhampur Sugar Mills, Dhampur	12/07/2020	12/10/2020	01
Internship	Internship	District Hospital Bijnor	12/07/2020	12/10/2020	05
Internship	Internship	Cancer Aid Society	12/07/2020	12/10/2020	02
Hospital Internship	Internship	Metro Hospital, Gurgaon	06/01/2020	05/03/2020	04
EDUCATIONAL Visit	FIELD Visit	FRI DEHRADOON	29/02/2020	29/02/2020	40
SCHOOL INTERNSHIP	INTERNSHIP	PRIMARY SCHOOLS OF BIJNOR CITY	01/08/2019	30/11/2019	97
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
52	50.3

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Video Centre	Existing
Classrooms with Wi-Fi OR LAN	Existing

Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	Nil	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	25279	3951722	3265	528440	28544	4480162
Reference Books	1533	343028	200	64000	1733	407028
Journals	28	19960	6	4620	34	24580
CD & Video	92	10200	Nil	Nil	92	10200
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	207	3	1	3	3	3	8	75	0
Added	12	0	1	0	0	0	0	0	0
Total	219	3	2	3	3	3	8	75	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

75 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
AV Aid Room	http://www.vivekcollege.org/content-image/4.3.4.pdf

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
6	7.5	5	4.3

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The procedures and policies adopted by the College for maintaining and utilizing physical, academic and support facilities maintain by committee. To maintain and upgradation of physical infrastructure, the committee seeks and receives requisitions from the faculty and the students as per need of curricular requirements like library, laboratories, sports facilities, classrooms and teaching-learning aids for learners. The College has a comprehensive IT infrastructure. The College maintain the equipments and infrastructure on a regular basis. The College has an in-house technical team for the maintenance infrastructure on regular basis. For all major computer related problems, IT team also available in the college. Computers and its software are regularly updated with updated version. During the Covid-19 Pandemic and Lockdown, the college facilitated Online Teaching and Learning by providing different Online Platforms to students. The College further facilitated Online Teaching and Learning and several academic activities through webinars e-workshops. The College also ensures that the Library made available to the students during this period through different online e resources. The library committee looks all the maintenance and purchases of all books and journals. Library Committee is also responsible for effective functioning of the Library and purchase of library resources time to time. The college library is equipped with the CCTV cameras to prevent pilferage and overall monitoring and surveillance. The library has an institutional membership with UGC N- List Program. E-Journals and e-resources subscribed through N-List is accessible in the library through online. Online library is accessible to the students and faculty from anywhere. During the Pandemic, the library facilitated access to N- List to all faculty and students of the College. The College also provides several indoor and outdoor sports facilities to all its students. The College has a well-equipped facility for faculty members and students for students with physical disabilities. To encourage student engagement with sports, the College organise every year Sports for students.

<http://www.vivekcollege.org/content-image/4.4.2.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support	Financial Support	49	245000

from institution	from institution		
Financial Support from Other Sources			
a) National	UP Government Scholarship Scheme	935	17291520
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Classes	03/05/2020	275	College
Communication Workshop	03/01/2020	98	College
SOFT SKILL DEVELOPMENT	25/09/2019	87	College
Rangoli Competition	05/09/2019	27	College
PERSONAL COUNSELLING	28/08/2019	219	Career Counselling Cell
BRIDGE COURSE	26/08/2019	181	College
Rakhi Making Competition	10/08/2020	49	College
Yoga and Meditation	16/07/2019	753	College
Mentoring of Students	05/07/2019	936	College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	CAREER COUNSELLING	Nil	20	Nil	8
2019	Preparation for UGC NET examination	16	Nil	Nil	Nil
2019	Preparation for PGT exam	15	Nil	Nil	Nil
2019	TET & CTET EXAM Preparation	101	Nil	26	Nil
2019	CAREER	Nil	108	Nil	Nil

GUIDANCE
PROGRAMME

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	Nil	Nil	OODLES TECHNOLOGIES GURGAON, LENERGIZER OYO SALES NOIDA, MASSCALL NET PVT. LTD. NOIDA, ONLINE PRIVATE LTD. NOIDA, CTC NOIDA, u.p.police, central railway, Lifespan Diabetic Clinic. Janakpuri, District Hospital Bijnor, Vivo India, Tirupati Automobiles	111	16

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	19	B.Com (Hons)	Department of Business Administration and Commerce	Vivek College of Management & Technology Bijnor, BIT MUZAFFARNAGA	MBA, LLB, B.Ed, M.Com

				R, VIVEK COLLEGE OF LAW BIJNOR, Vardhman College Bijnor, VIVEK COLLEGE OF EDUCATION BIJNOR	
2020	13	BBA	Department of Business Administration and Commerce	Vivek College of Management & Technology Bijnor, VIRA COLLEGE BIJNOR, VIVEK COLLEGE OF LAW BIJNOR	MBA, LLB, B.Ed
2020	56	B.Ed	Education	VARDHMAN COLLEGE BIJNOR, C.C.S UNIVERSITY MEERUT, RAMA COLLEGE KIRATPUR, VIVEK COLLEGE OF EDUCATION BIJNOR, R.B.D GIRLS P.G COLLEGE	M.A M.COM, M.A EDUCATION, M.Ed.M.SC HOME SCIENCE
2020	2	BCA	COMPUTER APPLICATIONS	MAAC ANIMATION INSTITUTE DELHI, VIVEK COLLEGE OF LAW BIJNOR	Certificate in ANIMATION, LLB
2020	7	BCA	COMPUTER APPLICATIONS	DBIT DEHRADUN, IMS GAZIABAD, JAMIA MILIA ISLAMIA NEW DELHI, BIT M UZAFARNAGAR, GRAPHIC ERA DEHRADUN, KIET GAZIABAD	MCA
2020	15	B.sc (Home Science)	Home Science	Vivek College of Education, Bijnor	Msc (Home Science)

2020	26	BSc HONS	Department of Science	VARDHMAN COLLEGE BIJNOR, RSM DHAMPUR, GKV HARIDWAR, DOLPHINE PG DEHRADOON, MEERUT COLLEGE MEERUT, CCSU CAMPUS, KRISHNA COLLEGE BIJNOR, GRAPHIC ERA DEHRADOON, MAWANA COLLEGE, DU DELHI	M.Sc.. MCA, B.Ed, LLB, MA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	26

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports Meet Tussel 2020	INTERCOLLEGIATE	312
Best out of Waste Competition	Departmental Level	17
BHASHAN PRATOYOGITA	Departmental Level	35
DANCE COMPETITION	INTERCOLLEGIATE	30
DISTRICT LEVEL SPORTS MEET	INTERCOLLEGIATE	40
Ek Sham Desh Ke Naam	District Level	12
Face Mask Making Competition	Institution Level	46
GANDHI JAYANTI	Institution Level	87
HINDI DIWAS	INTERCOLLEGIATE	104
Sur Sangam INDEPENDENCE DAY	INTERCOLLEGIATE	22

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the	National/	Number of	Number of	Student ID	Name of the
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	award/medal	Internaional	awards for Sports	awards for Cultural	number	student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College ensures representations of students as per statutory requirement in the existing cells of the college. The College has taken pro-active step in the formation of various cells and committees, Students of college are actively participating in various cells and committees for the active engagement in academic and co-curricular activities. The participation of students also made in various committees and cells of the college as per statutory norms and provisions. Committees and cells are as follows which are represented by students: 1.Alumni Association 2.Anti-Ragging Cell 3.Anti-Sexual Harassment Cell 4.Anti-Ragging Squad 5.Canteen Committee 6.Grievance Redressal Cell 7.SC/ST/OBC/Minority Cell 8.Sports Committee 9.Cultural Committee 10.Equal Opportunity Cell 11. Internal Quality Assurance Cell (IQAC) Despite of the Covid-19 pandemic, the Student Council remained active and organized several activities through online with great enthusiasm and success. The College has established Student Council and Student Representatives that serve on different Committees of the College which is mention above. In addition, student council organise Extra-Curricular Activity and Co-Curricular Activity on various occasions. The Student council contribute to Community Outreach Programs that adds significantly to the fulfillment of the College's vision of Social Responsibility through various programmes.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The alumni association of the college is established with The following main objectives: 1. To establish a good communication system between alumni and the faculty of college. 2. To bring together the alumni and the faculty of college to share their experiences with each other. 3. To maintain and update the information of alumni. 4. To provide the better placement opportunity to the present students of the College with the help of alumni working in the reputed Industries and organizations. 5. To provide guidance to the present students for better employment and higher studies. 6. To provides suggestions of alumni for the progress of Alma meter. 7. To provide help to the College for arranging Seminars, Workshops, debates and other cultural and social programs. 8. To involve alumni for the overall development of the College and Society. Sighting the above objective since inception of college, it has strong relations with their alumni. College has constituted alumni association and actively working with the college and contributes their expertise and knowledge for academic enrichment as well as support and progression of the students in various field. To maintain the proper relationship with alumni, College organised regular meetings with the alumni for their suggestions with respect to infrastructure and functioning of college especially for the students. It also provides a platform to the students of the college to interact with their Alma-matter which enables the alumni to share their experience of competitive world with the students. As an annual event alumni meet is organised every year with the college annual event 'Samagam'. College tries to invite all the alumni other members like former faculties of the college in this annual event. The College utilises feedback of their alumni to enrich their academic and co-curricular activities for the enhancement of teaching learning process. As college is in process to establish strong relationship, alumni also provide direct support to

the college in various means.

5.4.2 – No. of enrolled Alumni:

394

5.4.3 – Alumni contribution during the year (in Rupees) :

116700

5.4.4 – Meetings/activities organized by Alumni Association :

The college has Alumni Association which conducts annually programmes and meetings. The members ensure active participation in academic and other college activities. The Alumni Association conducted 4 meetings.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College strongly believes in participatory and decentralized management system and college encourage participative management culture by involving its faculty members at various administrative levels. The College also promote participative administrative operations through various committees constituted in the college as per different statutory norms. Its includes participation of faculty members, non-teaching staff, students and other stakeholders. The College functions in a well-structured decentralized system to ensure participative management at all levels of decision making. Some of major decentralized and participative practices are: Board of Governing: The Shivika Educational Society is the governing body of the college and exercise the general control of the college affairs. The society is consist with local community members with the representation of female members. Management Committee: The Management Committee is the executive authority of the college. The committee is represented by governing board nominees, faculty staff representative and student's representative. Finance Committee: This committee looks all the matters related to finance of the college. The Committee is also represented by governing board nominees, faculty and staff representative Academic Committee: The Committee is constituted under Chairmanship of Principal with faculty representations. The committee is responsible for overall academic planning and its delivery on time. Many of the other committees of the college also represented by students and faculty members as per statutory norms i.e. Alumni Association, Anti-Ragging Cell, Anti-Sexual Harassment Cell, Anti-Ragging Squad, Canteen Committee, Grievance Redressal Cell, SC/ST/OBC/Minority Cell, Sports Committee, Cultural Committee, Equal Opportunity Cell, Internal Quality Assurance Cell (IQAC)etc. The Principal of the college calls the meeting of faculty members, administrative staff and students of all courses separately to discuss the issues and achievement from time to time. For the equal representation, open discussions take place during the meeting which ensures open suggestion and ideas to improve administrative and governing system in the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
---------------	---------

<p>Admission of Students</p>	<p>The procedure for admission of students annually is laid down by the Mahatma Jyotiba Phule Rohilkhand University, Bareilly is a government university, Bareilly. Since the College is a affiliated College of the University, admission of the students to the College follow a centralized pattern and are done in accordance with the norms set by the University. However The college has a fully online ERP for admitted students for the purpose of students records which includes fee management, attendance of students and promotion of students from one year to another year. through university.</p>
<p>Industry Interaction / Collaboration</p>	<p>The College believes in interaction and collaboration with industries to facilitate skill and knowledge application and enhance the learning abilities by providing various opportunists to the students through study visit, internship and career opportunities. Experts from industry, educational institutions are invited regularly for interactive knowledge exchange. The main focus is on building and strengthening personal and professional networks through workshops, internship, study visit, and fellowships to develop productivity and exposure in students. The College have continuously contributed to the strengthening of the College's collaboration with industry and organizations.</p>
<p>Human Resource Management</p>	<p>The College follows decentralized model of functioning and activities through duly allocation of roles and responsibilities and appointed various committees. It promotes transparency and accountability functioning process of college. Regular meetings and interactions are held with faculty members and other important stakeholders to share views and advice them. To ensure efficient working culture, the administration undertakes random monitoring of activities. The College has a Grievance Redressal Cell and a system to redress the complaints of the teaching and non- teaching staff and the students which ensure timely redressal of grievances.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The College creates a physical ambience through provision of</p>

facilities for high quality teaching and research. These physical facilities include smart classrooms, laboratories, Computer labs, Yoga Hall. The infrastructure facilities of the college are adequate for all existing programmes, and are also optimally utilized by the college. Library having more than 30 thousand books, 12 international and 16 national journals with progressive allocation of funds to purchase new titles and journals. The library is fully automated and provides easier access to students and faculty. Library also facilitated by INFLIBNET through N-List with the 6000 e-journals 31, 35,000 eBooks.

Research and Development

The College provide a forum for organising and disseminating of research work done by faculty members through organising and participation in seminar and conferences, paper presentation and publication. The college also provides opportunities to faculty members to do research work at the college level through research promotion scheme and provide capacity building support by organising different training for faculty members and students to strengthen their research work. College also promotes research culture in students at post-graduation level by offering dissertation paper in last semester.

Examination and Evaluation

The Academic Calendar for the conduct of examinations and evaluation is prepared by the Mahatma Jyotiba Phule Rohilkhand University, Bareilly. Since the College is a affiliated College of this University, examination and evaluation are held as per the rules regulations of the University and the College strictly adheres all the rules regulations. The College strive for academic standards and transparency in examinations and evaluation process by informing the students about the rules regulations received from the affiliating university through different means which includes Prospectus, Orientation Program, College Website and Notice Boards.

Teaching and Learning

As a collaborative learning through industry and organisational linkages, the college has consistently promoted student and faculty exchange programmes to nurture talent through various

learning activities. In terms of pedagogy, emphasis is retained on research and classroom. The college continuously improves its infrastructure and incorporates new technology, tools and aids, to improve the teaching and learning processes. Classrooms and computer lab are equipped with projectors. Wi-Fi facility is available across the college campus. Systems are also available in library to help students prepare their presentations and get access to e-resources. Teaching is supplemented with workshops, educational tours, and field trips.

Curriculum Development

As an affiliated College follows the syllabi designed by the M.J.P. Rohilkhand University Bareilly. However, college believes in effective curriculum delivery to the learners. Each faculty member prepares Lesson Plans which divides the entire course into topics and time bound lectures so that course can be completed effectively in a certain time. Each departments prepare academic plan which helps to link the learning outcomes of the curriculum.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>College has fully functional website with various aspects of planning and development for the information of students stakeholders. Academic calendars, time table, notices, activity reports, videos of activities, photograph, examination notices results etc. are published on the college website regularly for the information of students, faculty members and stakeholders. The college website also provides various links e-learning resources which is facilitated by inflibnet, UGC, MHRD for free easy access of the students. The College ERP (Data Resources Management) also helps in planning and development of college.</p>
<p>Administration</p>	<p>The College promotes e-governance to minimize administrative management with transparent manner through well-structured ERP system. The ERP provides e-administration in the area of human resource management, leaves and attendance, students records, fee management and e-notices and e-</p>

	<p>circulars etc. The ERP provides different controls to users at various levels for administrative approvals and to maintain hierarchy of system. The overall ERP controlled by College Principal and all records are maintained digitally by centralized data system for smooth functioning.</p>
Finance and Accounts	<p>The College adhere complete transparency in management financial proceedings. All financial transactions in areas of income and expenditure which includes fee payments, salary of staff, payments to expert resource persons, purchase of goods and services etc are done online through college ERP accounts software. The college also follows a various financial guideline for ensuring transparency and maintenance of records issued by affiliating university government.</p>
Student Admission and Support	<p>The entire admission process is online from registration to college allotment through affiliating university portal. All the information related to admission and student support also uploaded regularly on the college website. Attendance of students is regularly maintain online by their respective department for record purpose. For the proper support to the students college also provides online feedback system and grievance management system.</p>
Examination	<p>A comprehensive mechanism of Examination, Evaluation and assessment is managed through Online portal of affiliating university. Various areas of Examination such as exam form filling, exam time table, admit card, result declaration etc manged through online portal of affiliating university. The entire information related to examination also uploaded on college website for the information of students.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
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No Data Entered/Not Applicable !!!

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	CAPACITY BUILDING PROGRAMME ON PERSONALITY DEVELOPMENT	CAPACITY BUILDING PROGRAMME ON PERSONALITY DEVELOPMENT	06/08/2019	06/08/2019	15	15
2019	CAPACITY BUILDING PROGRAMME ON ICT	NA	04/10/2019	04/10/2019	19	Nil
2019	NA	Office Management	13/12/2019	14/12/2019	Nil	25
2020	WORKSHOP ON PROFESSIONAL DEVELOPMENT	WORKSHOP ON PROFESSIONAL DEVELOPMENT	18/01/2020	21/01/2020	22	8
2020	CAPACITY BUILDING PROGRAMME ON COMMUNICATION SKILLS	NA	05/02/2020	05/02/2020	30	Nil
2020	CAPACITY BUILDING PROGRAMME ON PROFESSIONAL ETHICS	NA	27/02/2020	27/02/2020	29	Nil
2020	Workshop on Public Health	Workshop on Public Health	02/04/2020	02/04/2020	22	8
2020	CAPACITY BUILDING PROGRAMME ON HEALTH ENVIRONMENT	NA	07/04/2020	07/04/2020	32	Nil
2020	CAPACITY BUILDING PROGRAMME ON STRESS MANAGEMENT	NA	21/04/2020	21/04/2020	62	Nil
2020	Workshop	Workshop			42	18

on COMMUNI CATION SKILL	on COMMUNI CATION SKILL	02/05/2020	02/05/2020	
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
13	13	5	5

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF, Maternity Leave, Free Health Services, Partial Fee Waiver for the wards, Free Transport Service, Advance Salary Facility, Financial Aid for Professional Development	EPF, Maternity Leave, Free Health Services, Partial Fee Waiver for the wards, Free Transport Service, Advance Salary Facility.	Free Health Services and Fee waiver and Concession Scheme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>The College believes in total transparency in financial matters and to ensure transparency. College also has well established finance committee and full time Director, Finance in the college with well-placed account section. All the books of account are maintained by the account section day by day. Entire books of account are cross checked by the office regularly. The bills of the expenses checked by the internal accountant before payment are made. Records of the bills and payment made by the college are maintained by account section for its audit purpose and for other unseen circumstances. Audit of accounts of the college done regularly by the internal and external auditor regularly. An annual report is prepared by the external auditor for its statutory body approval.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
The National Human Rights Commission of India, National Commission for Women	405000	One Day Basic Human Rights Training Programme, National Conference, Legal Awareness Programme

[View File](#)

6.4.3 – Total corpus fund generated

560000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college has a Parent -Teacher Association. Meetings of Parent -Teacher Association are conducted every year. In the meeting we also take valuable feedback from parents for the quality enhancement in teaching learning process and administrative process. College also adhere following stapes to maintain quality parameters in college: 1. Departments organize their departmental orientation for an interactive dialogue with students and parents. 2. Stakeholders are on the board of IQAC of the College. They actively participate and give their suggestions in the meetings of IQAC. 3. Special feedback form is well placed for Parents on college website.

6.5.3 – Development programmes for support staff (at least three)

1. Technical and Non-teaching Staff encouraged to attend Training for Technical Skills Development 2. The Administrative and Accounts Support Staff are facilitated by the College to undergo Trainings and Specialized Courses. 3. The Library Staff is encouraged to attend Workshop for knowledge upgradation in field of Library Science

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Teaching staff is encouraged to participate in Seminar/Conferences and publish research papers, books, chapters etc., in referred UGC notified journals. For the promotion of research culture, college introduce Research policy Scheme for Paper publication, Books publication and participation in Seminar. 2. Faculty members encouraged and facilitated for submission of research, conference and training programme proposal to funding agencies. College received grant for training programme and conference from National human Rights Commission of India and national Commission for Women. 3. College established new separate department of Training and placement for Campus Placement of Students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Participat	01/03/2019	01/03/2019	16/03/2019	9

	ion in AISHE				
2019	IQAC Meeting	05/08/2019	05/08/2019	05/08/2019	13
2019	NAAC Assessment and Accreditation of College	20/09/2019	20/09/2019	21/09/2019	127
2019	IQAC Meeting	04/11/2019	04/11/2019	04/11/2019	13
2020	Traning on Human Rights	25/01/2020	25/01/2020	25/01/2020	100
2020	Legal Awareness Program on Women Rights	18/02/2020	18/02/2020	18/02/2020	126
2020	National Conference on Societal and Justice Response to Sexual Violence at Workplace: Measures for Policy Reform	13/03/2020	13/03/2020	14/03/2020	273
2020	IQAC Meeting	30/03/2020	30/03/2020	30/03/2020	13
2020	Feedback of Various stockholders	01/06/2020	01/06/2020	29/06/2020	932
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness for women safety and empowerment	25/01/2020	25/01/2020	67	23
One Day Tanning on Human Rights	25/01/2020	25/01/2020	84	25
Legal Awareness Program on Women Rights	18/02/2020	18/02/2020	113	13

Swayansiddha Udgaar Kavi Sammalen	06/03/2020	06/03/2020	10	Nil
WOMENS DAY CELEBRATION	07/03/2020	07/03/2020	111	39
SEMINAR ON WOMEN EMPOWERMENT	07/03/2020	07/03/2020	75	50
BRAINSTORMING SESSION ON SELF DEFENCE	09/03/2020	09/03/2020	100	Nil
National Conference on Societal and Justice Response to Sexual Violence at Workplace: Measures for Policy Reform	13/03/2020	14/03/2020	113	162
Conclave on BETI BACHAO BETI PADAO	05/10/2020	05/10/2020	89	42

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The College is constantly making efforts to promote green practices in the campus. The teaching, non-teaching staff and students are encouraged to share in such initiatives of the college. All the buildings of the college are having LED lighting to reduce power requirement. Solar plant is also installed in admin block of the college to save energy. Total approximately 67 percent power requirement met through renewable energy sources.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Ramp/Rails	Yes	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	11	1	11/08/2020	15	JHOLA GANG (Plastic	Awareness about not	139

					Free City)	to use plastic bags	
2019	1	1	02/10/2019	1	Unnat Bharat Abhiyan	Local Self Governance	267
2019	1	1	05/11/2019	1	Ganga Safai Abhiyan	Cleanliness at Bank of Ganga River	100
2020	1	1	18/02/2020	1	Nukkad Natak ON WOMEN RIGHTS	Domestic Violence Women Rights	90
2020	1	1	08/02/2020	15	Half Glass Water (Water Conservation)	Awareness about water conservation	105

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Professional Ethics	18/07/2019	The IQAC of the college ensures that all the departments should adhere Code of Conduct and Professional Ethics adopted by college. The college seeks to promote and nurture the young minds about the realistic need of the society learn moral values and ethical code of conduct and professional ethics. The college uploaded code of conduct on website and also circulated during the orientation programme of students at the beginning of every academic year.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
DEBATE COMPETITION ON -KSHETRAWAD NE BHARTIYA SANGHWAD KO KAMJOR KIYA HAI	20/07/2019	20/07/2019	16

KARGIL VIJAY DIWAS Celebration	26/07/2019	26/07/2019	314
Sur Sangam Independance Day Celebration	15/08/2019	15/08/2019	20
TEACHERS DAY Celebration	05/09/2019	05/09/2019	528
HINDI DIWAS Celebration	14/09/2019	14/09/2019	93
OZONE DAY Celebration	16/09/2019	16/09/2019	100
QUIZ ON GANDHI JI SHASTRI JIS LIFE	02/10/2019	02/10/2019	67
BETI BACHAO BETI PADA0	05/10/2019	05/10/2019	131
BLOOD DONATION PROGRAMME	18/10/2019	18/10/2019	95
GUEST LECTURE ON DIGESTER MENEAGEMENT	12/11/2019	12/11/2019	65
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The College is constantly making efforts to promote green practices in the campus. The teaching, nonteaching staff and students are encouraged to share in such initiatives of the college. As college is situated outside the city, most of the staff and students use college buses and public transport. There is very less numbers of personal vehicles user. All the roads of campus are pedestrian friendly. The campus is completely plastic free and it is prohibited to all the staff and students to use plastic in the campus. The College has initiated paperless office and for that a mobile application is developed which can be downloaded from Google play store and college ERP for the circulation of day to day office circular and notices. The college is a lush green campus and there are many trees and plants in the campus. Time to Time College organises plantation drive within the college and nearby college with the supports of National Service Scheme. All the buildings of the college are having LED lighting to reduce power requirement. Solar plant is also installed in admin block of the college to save energy.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

- Title of the Practice: Vivek Youth Talent Hunt
- Objectives of the Practice
 1. To support and promote youth talent specially in rural arrears of the district
 2. To provide financial support to meritorious students.
 3. To support and promote in taking admission through freeship.
- The Context: The College is situated in rural area of Bijnor district. The literacy rate and economic status of the district are also below the national average specially higher education. In the view of socioeconomic situation of the district, College taken initiatives to promote youth talent of Bijnor district and provide opportunities to young learners and hone their skills and talent.
- The Practice: Since the inception, the college consistently strives to promote youth talent. For this college each year organise Vivek Youth Talent Hunt Examination to identify needy meritorious students to pursue their study further.
- Evidence of Success 1. In 2013-14 total 5170 students participated

in Vivek Youth Talent Hunt Examination and 380 students qualify exam. College supported all 380 students by scholarship and Fee Concession as per their merit. 2. In 2014-15 total 5589 students participated in Vivek Youth Talent Hunt Examination and 411 students qualify exam. College supported all 411 students by scholarship and Fee Concession as per their merit. 3. In 2015-16 total 6210 students participated in Vivek Youth Talent Hunt Examination and 453 students qualify exam. College supported all 453 students by scholarship and Fee Concession as per their merit. 4. In 2016-17 total 6250 students participated in Vivek Youth Talent Hunt Examination and 513 students qualify exam. College supported all 513 students by scholarship and Fee Concession as per their merit. 5. In 2017-18 total 6810 students participated in Vivek Youth Talent Hunt Examination and 617 students qualify exam. College supported all 617 students by scholarship and Fee Concession as per their merit. 6. In 2018-19 total 6150 students participated in Vivek Youth Talent Hunt Examination and 895 students qualify exam. College supported all 895 students by scholarship and Fee Concession as per their merit. 7. In 2019-20 total 7123 students participated in Vivek Youth Talent Hunt Examination and 936 students qualify exam. College supported all 936 students by scholarship and Fee Concession as per their merit.

- Problems encountered and Resources Required It is experienced that large numbers of students participated in the Youth Talent Hunt Examination but very less numbers of students pursue their higher study.
- Title of the Practice: Yoga Meditation Classes for Students
- Objectives of the Practice
 1. To provide stress free atmosphere to the students.
 2. To strengthen the concentration and learning power through Yoga Meditation Classes
 3. To promote healthy learning environment.
- The Context The College since its inceptions consistently strives for healthy and stress free teaching learning environment in the college for its students. For this college always tries to develop atmosphere where students learn without any problem. To promote healthy atmosphere among Students College started yoga meditation classes by trained yoga instructor free of cost.
- The Practice: It is mandatory to all the students of the college to participate in Yoga and Meditation Classes as per their schedule. Each day of the college is begins with morning assembly and Yoga Meditation practices separately.
- Evidence of Success All the enrolled students participated without any issues as per their schedule which also reflects in their learning environment, relationship and in their performance.
- Problems encountered and Resources Required None

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.vivekcollege.org/content-image/Best_Practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college promotes various opportunities through noble initiatives for students to understand and learn contemporary society and market demands in the field of higher education, employability and entrepreneurship. Vivek College of Education is committed to excellence in higher education by formation of young learners who can lead the society towards a better tomorrow for society. The College always believes in inculcation of value-based learning excellence in academic field which is also enshrined in its Vision and Mission of college. Decentralization participatory management of college promotes organisation of activities at various level of college and all the activities is tune-up with College Vision and Mission. All these activities are value based, which help in promotion of leadership and team work skills in faculty members as well as in students. The major aspect of distinctiveness in the area of Institutional Social Responsibility college has strong presence in the field of extension and

outreach activities. Through presence of extension and outreach activities, we inculcate a value based social responsibilities in the young learns of society to understand the realities of society and challenges of life. Its also enables students to learn social values through realities and understand their commitment towards society. Unnat Bharat Abhiyan is another Institutional Social Responsibility initiative of the Ministry of Education, Government of India and IIT, Delhi. The college has participated and adopted five villages which is situated surroundings of college to work in the field of local governance and sustainable rural development of community. The college volunteers of Unnat Bharat Abhiyan visit adopted village and organise various activities as per mandate of Unnat Bharat Abhiyan to create awareness, discuss with Gram Pradhan and villagers and also conduct need assessment surveys to identify issues of villages. The Student Council of college is also takes various social initiatives. Such type of initiatives provides opportunities to students to learn and lead various community-based activities and campaigns.

Provide the weblink of the institution

<http://www.vivekcollege.org/content-image/IDS.pdf>

8.Future Plans of Actions for Next Academic Year

1. Participation in AISHE. 2. Organisation of Regular IQAC Meeting. 3. Regular Feedback of Various stockholders. 4. To strengthen extension activities of college. 5. To introduce Online and Offline Add-on Certificate Courses. 6. To introduce Online and Offline Skill-based/Value-Added Courses. 7. To strengthen online teaching learning process. 8. To strengthen Training and Placement Cell and career Counseling cell. 9. To organised online extension lectures/webinars/capacity building programme. 10. To encourage faculty members to participate in conference/seminar and submit research Paper for publications. 11. Academic and Administrative Audit (AAA) of college.