



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	VIVEK COLLEGE OF EDUCATION, BIJNOR
Name of the head of the Institution	DEEPTI DIMRI
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	09756609070
Mobile no.	8192005001
Registered Email	amitvivekcollege@gmail.com
Alternate Email	vivekcollege@gmail.com
Address	Vivek College of Education, Moradabad Rd, Bijnor, Uttar Pradesh 246701
City/Town	BIJNOR
State/UT	Uttar pradesh
Pincode	246701

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		Dr Jitendra K Verma			
Phone no/Alternate Phone no.		09335415063			
Mobile no.		9413446060			
Registered Email		jitendra@vivek.college.ac.in			
Alternate Email		verma.jitu08@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="https://vivekcollege.org">https://vivekcollege.org</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="https://vivekcollege.org/Vivek_College0fEducation_Content.php?pid=465">https://vivekcollege.org/Vivek_College0fEducation_Content.php?pid=465</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.47	2019	18-Oct-2019	17-Oct-2024
<b>6. Date of Establishment of IQAC</b>			04-Apr-2018		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
AISHE		16-Mar-2019 30		15	

Preparation of IQA& SSR for NAAC	04-Mar-2019 45	13
Feedback of Various Stakeholders	30-Jun-2019 30	1472
Capacity Building and Strengthening of various Committees	15-Apr-2019 04	92
IQAC Meeting	01-May-2019 01	13
IQAC Meeting	15-Mar-2019 01	13
IQAC Meeting	29-Dec-2018 01	13
IQAC Meeting	03-Jul-2018 01	13
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Preparation and Submission of SSR to NAAC 2. Psychological Counselling Service to the Students 3. Promotion of ICT in Teaching and Learning process 4. Automation of Library of the College 5. Capacity Building and Strengthening of

various Committees

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
NAAC Assessment Accreditation of the College	IQAC of the College successfully Prepared IIQA and SSR for NAAC Accreditation of the college.
Capacity Building and Strengthening of various Committees as per NAAC	IQAC oriented the various Committee members as per guidelines issued by various statutory bodies time to time.
To Organised Regular IQAC Meetings	IQAC successfully organised 04 Meetings in a session
To prepare and adhere Academic Calendar	Departments of the College prepared their Academic Calender as per course and affiliating University guidelines
To Collect and Analyze the Feedback form of Various stakeholders	IQAC collected and analyzed various stakeholders feedback
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
IQAC	27-Aug-2021

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2018

Date of Submission

12-Mar-2018

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The College has developed ERP for E office purpose which is known as College Data resource System. This includes all the data of students, faculty members and office administration. The

segment of the data of the Students provides facilities for online registration for admission and fee submission. The segment of faculty and administrative section of the ERP provides overall information of faculty members, students and E office circular.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College is affiliated to the Mahatma Jyotiba Phule Rohilkhand University and follows the curriculum prescribed by the University. However, each Department is responsible for working out details for effectively implementing the given curricular by the affiliating university and preparation & effective implementation of academic calendar in each session. 1. Each department convenes a meeting to decide on the breakup of the syllabus. The syllabus is divided and allotted to each teacher based on the competency, interest, specialization and expertise. 2. Time-table is prepared prior to the commencement of each semester keeping to the University stipulation for each subject. 3. Staff orientation is given by Senior Management and experienced faculty members as to what is expected and how to go about the completion of the various topics. 4. Teachers make lesson plans so that adequate time is allotted to cover the details in the syllabus. 5. At the beginning of each semester, a staff meeting chaired by the Principal is held to draft out the semester schedule. 6. The various co curricular and extracurricular activities to be conducted during the course of the semester with tentative dates are decided for the year. 7. Bridge Courses and Extra Classes are conducted by the departments when the students requested for same. 8. Meetings at regular intervals are held to review the progress of action plan, both by the respective Departments and the Principal. 9. Innovative teaching methods are incorporated in teaching learning. Students are guided to use various E-resources to get relevant information. 10. Current affairs, statistics, human interest stories, news paper and magazine clippings, presentations, assignments, seminars, field trips and even class tests help in the effective implementation of the curriculum. 11. Each department prepared documents of all academic activities in every session i.e. meeting of minutes, academic calendar, time table, teaching plan, course file, class test, sessional exams, assignment records, attendance records etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Computer Fundamental and Office Automation	NA	25/08/2018	240	Employability Enhancement	Technical skills of computer
Guidance and Counselling	NA	23/07/2018	120	Employability Enhancement	COMMUNICATION AND INTER

					PERSONAL ABILITIES
Health and Hygiene	NA	06/07/2018	120	Employability Enhancement	Good Health and Hygiene Skills
Environmental Awareness	NA	20/08/2018	120	Employability Enhancement	The knowledge, abilities, values and attitudes of Environmental Awareness
Certificate on Tally ERP 9	NA	24/07/2018	120	Employability Enhancement	Account Management Skills
Certificate on MS-Office	NA	24/07/2018	120	Employability Enhancement and entrepreneurship	Technical skills of computer operation
NA	D.El.Ed.	06/07/2018	480	Teaching Employability	Teaching Skills

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	196	150

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
EPC-1 READING AND REFLECTING ON TEXT	27/07/2018	97
EPC-2 DRAMA AND ART IN EDUCATION	27/07/2018	97
EPC-3 CRITICAL UNDERSTANDING OF ICT	27/07/2018	97

EPC-4 UNDERSTANDING THE SELF	27/07/2018	97
HUMAN RIGHTS AND VALUE EDUCATION	27/07/2018	97
SELF DEVELOPMENT AND COMMUNICATION SKILL	27/07/2018	97
GUIDANCE AND COUNSELLING	27/07/2018	97
Peace Education and Sustainable Development	27/07/2018	49
Physical Education	27/07/2018	150
NGO Management	21/01/2019	30
<a href="#">View File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCA	Computer Application	33
BEd	Education	90
MEd	School Observation	50
BCom	Honors Commerce	48
BBA	Business Management	28
MSW	Social Work	24
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>In order to ensure constant growth of the college and progress of the students, College have introduce effective feedback mechanism system for their stakeholders which includes teachers, students, employer, alumni and parents. The IQAC of the college collects feedback from their stakeholders to analyze and implements suggestions from the students, alumni, and parents for the improvements in the teaching learning system of the college. The feedback is collected from the students, alumni, parents, teachers, employers and stakeholders through a well-designed feedback form in a standardized format as per NAAC guidelines. The feedback form contains different academic and non-academic aspects. This feedback is collected and analyzed to develop the roadmap for the academic year ahead and align the interests of various stakeholders with the college and stakeholders interests. This analysis of</p>

feedback supports to the college to enhance the teaching learning process. The College utilities feedback of their alumni to enrich their academic and co-curricular activities for the enhancement of teaching learning process. As college is in process to establish strong relationship, alumni also provide direct support to the college in various means.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	Computer Application	80	107	79
BEd	Education	100	97	97
MEd	Education	50	50	50
BSc	Home Science	40	21	21
MSc	Home Science	30	8	8
MSW	Social Work	40	40	27
BSc	Honors Science	180	198	180
BBA	Business Management	80	87	72
BCom	Honors Commerce	80	108	80

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	875	163	54	11	25

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
90	90	7	20	8	6

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Teachers are natural mentors of their students. To formalize the same, Vivek College of Education has a proper



student mentoring system in place. In the beginning of each session, after the admission process is over, each department is required to assign a teacher mentor to each student of first year. It is also required that the same mentor continues to mentor the student for all the three years of his/her graduation. In general, the number of students with each teacher mentor varies according to the strength of teachers and students in that department.

The mentor is required to prepare a list of his/her mentee students and get acquainted with them. Mentors conduct a meeting with their mentees once a month or as per need to discuss their problems and issues. These issues can be related to college infrastructure, academic, non-academic, or personal as well. The mentor tries his/her best to find solutions to any such issues arising in student's life and informs the college administration about the matter if need be. The system requires, that special mentors are assigned to students who are staying away from their homes and live on their own as paying guests in the city. Being away from protection of home and parents can be really challenging for young students and thus such students need special care and attention. Students freely tell their problems either orally or in writing to their mentors, who in turn listen to them patiently and solve their issues as much as possible. Mentors maintain a record of their monthly meetings with their students. Although students are free to approach their teachers anytime if any issue is disturbing his/her routine, still, the system of mentor – mentee builds an extra confidence and sense of security among students.

This whole system leads to a better connection between students and teachers and helps build a friendly and cordial relation between them. Students get a sense of protection because they know that they have someone to go to in case of any eventuality.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1038	90	1:12

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
90	90	Nil	23	18

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	P01	Year	23/05/2019	31/07/2019
BBA	P02	Semester	29/05/2019	27/06/2019
BCA	P03	Semester	23/05/2019	28/06/2019
BSc	P04	Year	29/05/2019	25/06/2019
MSW	P05	Semester	16/05/2019	19/07/2019
BCom	P06	Year	27/05/2019	25/06/2019
BSc	P07	Year	15/05/2019	10/07/2019

MEd	P08	Year	23/05/2019	08/07/2019
MSc	P09	Year	17/05/2019	26/06/2019
<a href="#">View File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As an affiliated college of MJPR University, the college follows the rules and regulations of conducting the Continuous Internal Evaluation as prescribed by affiliating university. All the courses offer by college has various mode of Continuous Internal Evaluation based on the type of program. Some courses has emphasized on project work, assignment, practical test and presentation which aimed to fostering critical learning process. As per affiliating university norms continuous internal evaluation is 30 percent of total marks which is split in to various type of activities as per course structure i.e. assignments, midterm test, pre university examination, practical examination, class room presentation ect. Each program team has worked out their Continuous Internal Evaluation examination in the beginning of the session which helps students participation in internal evaluation process. The performance of students in internal evaluation process also communicated to students as well as parents with strengths and weakness of the students. Suggestion for improvement also communicated to students on the basis of strengths and weakness which provides an opportunity to relook their performance. The College also develops a mechanism to identify slow and advanced learner in all courses and for which college conducted special test and classes.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follows the Academic Calendar of the affiliating university and College prepared academic calendar for each session as per university calendar and strictly adhered for academic activities i.e. internal assessment, dispersal of classes, seasonal examination, field work activities, practical examination and preparatory leave etc. Each year dates of internal assessment activities decides at the beginning of the session and these dates strictly adhere during each session for internal assessment i.e. assignment work, project work, practical test, theory test, and presentation etc. Dates for conducting internal assessment activities displayed on notice boards and notice of faculty members for submission of internal marks also circulated among concern faculty members for timely submission of marks. The decision regarding academic calendar preparation, dates for internal assignments activities depends on university admission process and other activities which are directly deal by university.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.vivekcollege.org/content-image/Programme%20Outcome.pdf>

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
P01	BEd	Education	90	88	97.77
P02	BBA	Business Administration	66	66	100

		n			
P03	BCA	Computr Applications	33	32	97
P04	BSc	Home Science	11	11	100
P05	MSW	Social Work	24	24	100
P06	BCom	Honors Commerce	77	77	100
P07	BSc	Honors Science	54	54	100
P08	MEd	Education	45	37	82.22
P09	MSc	Home Science	16	13	81.25
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.vivekcollege.org/content-image/Student%20Satisfaction%20Survey.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Intellectual Property Rights	IQAC	25/08/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	1	0
<a href="#">View File</a>			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	1
<a href="#">View File</a>	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

#### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	1	Nill	Nill
Presented papers	1	10	Nill	Nill
<a href="#">View File</a>				

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Unnat Bharat Abhiyan	IIT Delhi and Govt. of India	6	367
Cancer Awareness Program	WHO District Office and VIVEK COLLEGE OF EDUCATION BIJNOR	5	12
World Breast Feeding Week Community Awareness Program	College	6	35
Ganga Swatchta Abhiyan	College	6	50
NAMAMI GANGE PROJECT	DISTRICT Administration and College	7	98
KUPOSAN MUKT BHARAT	College	5	77
EYE TESTING CAMP	College	4	46
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/ collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Extension Activity	Business Administration and Commerce	Career Counselling Camp At A.N INTERNATIONAL School	2	94
Extension Activity	Business Administration and Commerce	Blood Donation Camp in Vivek Hospital along with Government Hospital, Bijnor	8	58
Extension Activity	Department of Business Administration and Commerce	Sur Sangam 2018(singing Competition)	2	104

Extension Lecture	College	Awareness Ralley on AIDS Day	6	40
Extension Activity	Business Administration and Commerce	Guest lecture on organ Donation Awareness (by DR.K.ADHAAR BHATNAGAR from Vivek college of Ayurvedic Sciences)	2	174
Extension Activity	Business Administration and Commerce	Session on Personality and Human Values	4	100
NATIONAL CANCER CONTROL	WHO WITH VIVEK COLLEGE OF EDUCATION BIJNOR	Cancer AWARENESS	5	12
BETI BACHAO BETI PADHAO ABHIYAN	LIONESS CLUB WITH VIVEK COLLEGE OF EDUCATION BIJNOR	BETI BACHAO BETI PADHAO	4	68
AWARENESS PROGRAM	DISTRICT PROGRAM OFFICER MRS. DEEPTI BHARGAV	PERSONAL HYGIENE OF GIRLS	5	65
BLOOD DONATION CAMP	VIVEK COLLEGE OF EDUCATION	BLOOD DONATION CAMP	4	47
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
SCHOOL INTERNSHIP	INTERNSHIP	BIJNOR INTER COLLEGE OF BIJNOR	03/01/2018	03/01/2019	90
	FIELD TRIP	FRI	12/01/2018	12/01/2018	45

EDUCATIONAL TRIP		DEHRADOON			
Hospital Internship	Internship	Metro Hospital, Gurgaon	21/12/2018	21/01/2019	2
INTERNSHIP	Internship	Cancer Aid Society	10/05/2019	10/08/2019	7
INTERNSHIP	Internship	Mohit paper Mills, Bijnor	10/05/2019	10/08/2019	2
INTERNSHIP	Internship	Sugar Mills, Najibabd	10/05/2019	10/08/2019	5
INTERNSHIP	Internship	Tirupati Mahindra Vehicles, Bijnor	10/05/2019	10/08/2019	3
INTERNSHIP	Internship	Choo Len aasman, Moradabad	10/05/2019	10/08/2019	2
INTERNSHIP	Internship	Premdham charitable society, Najibabad	10/05/2019	10/08/2019	3
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Centre for Health and Social Justice New Delhi	18/10/2018	Development of Academic Cooperation in the field of E-Learning on Gender and Masculinities, Education, Training and Research	558
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
50	48.9

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing

Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Classrooms with Wi-Fi OR LAN	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Library Management System	Fully	V1.0	2017

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	22116	3637820	3153	313902	25269	3951722
Reference Books	1448	313314	85	29714	1533	343028
Journals	23	17162	5	2798	28	19960
CD & Video	92	10200	Nil	Nil	92	10200
<a href="#">View File</a>						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	187	3	1	3	3	3	8	50	0
Added	20	0	0	0	0	0	0	0	0
<b>Total</b>	<b>207</b>	<b>3</b>	<b>1</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>8</b>	<b>50</b>	<b>0</b>



4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

75 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
AV Aid Room	<a href="http://www.vivekcollege.org/content-image/4.3.4.pdf">http://www.vivekcollege.org/content-image/4.3.4.pdf</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4	3.9	6	5.5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The maintenance of all the infrastructure of the college, including classrooms and laboratories, is done by the Infrastructure and Maintenance Committee. Each year separate funds are allocated for the repair and maintenance of the college infrastructure. The maintenance of instruments and equipment is directly undertaken by concerning committee. All the labs in the college are well maintained. In case if any equipment/instrument is not properly working the concerned person of the department immediately informs to the infrastructure and maintenance committee for its repair or replacement. After the proper inspection of equipment/instrument, the committee takes the action for repair or replace. For some instruments like Computers, UPS, Wi-Fi routers, CCTV etc. the college follows the Annual Maintenance Contract (AMC) system and the concerned agency regularly visits the college at different time in the year for the maintenance of the infrastructure. The College gives top priority for maintaining the infrastructure of the college. For this college has appointed staff for regular monitoring maintenance of the existing equipments and tools. All the physical infrastructure of the college like administrative and academic buildings, roads, electricity water supply etc. are being regularly maintained as per to the needs and on a regular basis throughout the year. For this purpose, skilled staffs like carpenter, mason, electrician, plumber, Sweeper, gardeners and supervisor etc. have been appointed. For other services architects and contractors are hired time-to-time as per requirement for major maintenance issues.

<http://www.vivekcollege.org/content-image/4.4.2.pdf>

### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Welfare Scheme	47	376000
Financial Support from Other Sources			

a) National	UP Government Scholarship Scheme	817	16926530
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
BRIDGE COURSE	03/08/2018	190	College
Cooking without Fire	16/10/2018	15	Department of Home Science
Career Counselling Cell	11/10/2018	223	College
Environmental Awareness	03/08/2018	68	Department of Science
Exhibition Utsav	03/11/2018	40	Department of Home Science
Mentoring of Students	16/07/2018	872	College
Personality Development Workshop	03/12/2018	58	Department of Business Administration and Commerce
Professional Values Ethics	06/07/2018	66	Department of Business Administration and Commerce
Remedial Class	03/12/2018	314	College
SOFT SKILL DEVELOPMENT	15/10/2018	30	Department of Social Work
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	GUIDANCE FOR MCA Entrance Exam	30	Nil	2	Nil
2018	CAREER COUNSELLING	Nil	30	Nil	Nil
2018	Preparation for UGC NET examination	14	Nil	Nil	Nil

2018	Preparation for PGT exam	14	Nil	Nil	Nil
2018	TET & CTET EXAM	49	Nil	13	Nil
2018	CAREER GUIDANCE PROGRAMME	Nil	74	Nil	Nil

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	3

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Cancer Aid Society, Helpage India	21	13	Premdham Ashram, Lakshya College, Disha Institute, GramUdhyog sewa Sansthan, Haridwar, Mohit Paper Mill, ICICI Bank, SS Trading, Franciscan Solution, Just Dial Pvt Ltd, Modern Era Public School, Global Solution Noida, RR Financial Solution, Laxmipati	62	15

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to

2019	19	B.Sc. HONS	Department of Science	Vivek College Bijnor, Janta College Bijnor, HMA Rizvi Prashikshan Sansthan Chandpur, Rama College of higher Education Kiratpur, North Institute Najibabad, RBD Mahila Mahavidyalaya Bijnor, Krishna College Bijnor, Vivek College Bijnor, DIET Chandpur	B.Ed., D.El.Ed
2019	9	B.Sc. Home Science	Home Science	Vivek College of Education, Bijnor, Dharamveer Institute of Education and Technology, Noorpur	M.SC HOME SCIENCE, D.El.Ed.
2019	56	B.Ed	Education	VARDHMAN COLLEGE BIJNOR, C.C.S UNIVERSITY MEERUT, RAMA COLLEGE KIRATPUR, VIVEK COLLEGE OF EDUCATION BIJNOR, R.B.D GIRLS P.G COLLEGE	M.Ed, MA, M.Com, M.Sc
2019	12	BCA	Computer Applications	IIMT COLLEGE MERRUT, BIT MUZAFARNAGAR, CHANDIGARH UNIVERSITY,	MCA

IMS GAZIABAD  
,MIET MERRUT

2019	39	BBA	Departmet of Business Administrati on and Commerce	Vivek College of Education Bijnor	B.Ed., D.El.Ed.LLb Vivek College of Management Technology Bijnor, SHARDA UNIVERSITY GREATOR NOIDA, PETROLEUM UNIVERSITY, MONAD UNIVERSITY, GLA UNIVERSITY, AMU, Vira College Bijnor, BIT Muzaffarnaga r
2019	33	B.COM. (Hon.)	Departmet of Business Administrati on and Commerce	Vivek College of Management Technology, Bijnor, CHANDIGARH UNIVERSITY, GNIT GREATOR NOIDA, CHITKARA UNIVERSITY, SHARDA UNIVERSITY GREATOR NOIDA, SHOBIHIT UNIVERSITY, IIMT UNIVERSITY, VIVEK COLLEGE OF LAW	MBA, LAW

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	13

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SUR SANGAM	Institution Level	20
Speech Competition on "IS Literacy a Synonym to Education"	Institution Level	50
QUIZ COMPETITION GANDHIS LIFE	Institution Level	30
Poster Competition for "Namami Gange" (Visit of Mrs. Bachendri Pal)	Institution Level	51
Hackathon Beat plastic pollution by UP Pollution Control Board	District Level	96
"Nukkad Natak" on Road Safety in coordination with TIRUPATHI AUTOMOBILE PVT.LTD.	District Level	50
SINGING COMPETITION	Institution Level	15
KABADDI COMPETITION	Institution Level	72
DANCE COMPETITION	Institution Level	30
CRICKET COMPETITION	Institution Level	90
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College ensures representations of students as per statutory requirement in the existing cells of the college. The College has taken pro-active step in the formation of various cells and committees, Students of college are actively participating in various cells and committees for the active engagement in academic and co-curricular activities. The participation of students also made in various committees and cells of the college as per statutory norms and provisions. Committees and cells are as follows which are represented by students: 1.Alumni Association 2.Anti-Ragging Cell 3.Anti-Sexual Harassment Cell 4.Anti-Ragging Squad 5.Canteen Committee 6.Grievance Redressal Cell 7.SC/ST/OBC/Minority Cell 8.Sports Committee 9.Cultural Committee 10.Equal Opportunity Cell 11. Internal Quality Assurance Cell (IQAC)

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Since inception of college, it has strong relations with their alumni. College

has constituted alumni association and actively working with the college and contributes their expertise and knowledge for academic enrichment as well as support and progression of the students in various field. To maintain the proper relationship with alumni, College organised regular meetings with the alumni for their suggestions with respect to infrastructure and functioning of college especially for the students. It also provides a platform to the students of the college to interact with their Alma-matter which enables the alumni to share their experience of competitive world with the students. As an annual event alumni meet is organised every year with the college annual event 'Samagam'. College tries to invite all the alumni other members like former faculties of the college in this annual event. The College utilises feedback of their alumni to enrich their academic and co-curricular activities for the enhancement of teaching learning process. As college is in process to establish strong relationship, alumni also provide direct support to the college in various means.

5.4.2 – No. of enrolled Alumni:

298

5.4.3 – Alumni contribution during the year (in Rupees) :

107000

5.4.4 – Meetings/activities organized by Alumni Association :

The college has Alumni Association which conducts annually programmes and meetings. The members ensure active participation in academic and other college activities. The Alumni Association conducted 2 meetings and one annual activity in the academic year 2018-19. was organized on 26 January 2019

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College strongly believes in participatory and decentralized management system and college encourage participative management culture by involving its faculty members at various administrative levels. The College also promote participative administrative operations through various committees constituted in the college as per different statutory norms. Its includes participation of faculty members, non-teaching staff, students and other stakeholders. The College functions in a well-structured decentralized system to ensure participative management at all levels of decision making. Some of major decentralized and participative practices are: Board of Governing: The Shivika Educational Society is the governing body of the college and exercise the general control of the college affairs. The society is consist with local community members with the representation of female members. Management Committee: The Management Committee is the executive authority of the college. The committee is represented by governing board nominees, faculty staff representative and student's representative. Finance Committee: This committee looks all the matters related to finance of the college. The Committee is also represented by governing board nominees, faculty and staff representative Academic Committee: The Committee is constituted under Chairmanship of Principal with faculty representations. The committee is responsible for overall academic planning and its delivery on time. Many of the other committees of the college also represented by students and faculty members as per statutory norms i.e. Alumni Association, Anti-Ragging Cell, Anti-Sexual Harassment Cell, Anti-Ragging Squad, Canteen Committee, Grievance Redressal Cell, SC/ST/OBC/Minority Cell, Sports Committee, Cultural Committee, Equal

Opportunity Cell, Internal Quality Assurance Cell (IQAC) etc. The Principal of the college calls the meeting of faculty members, administrative staff and students of all courses separately to discuss the issues and achievement from time to time. For the equal representation, open discussions take place during the meeting which ensures open suggestion and ideas to improve administrative and governing system in the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	As an affiliated college, College follows affiliating university rules and regulation in admission process. The admission is completely online through affiliating university website with a transparent manner. However The college has a fully online ERP for admitted students for the purpose of students records which includes fee management, attendance of students and promotion of students from one year to another year. through university.
Industry Interaction / Collaboration	The College believes in strengthening industry interaction and collaborations as well as building long term relationship that focus on exchange of learnings with various stakeholders. To emphasises on community service and outreach programs the college participate as participating institution in Unnat Bharat Abhiyan, Government of India IIT Delhi and IIT Roorkee.
Human Resource Management	The college administration makes regular efforts to create a healthy and professional atmosphere in the college campus where mutual cooperation and understanding between employees and employer is achieved through formal and informal meetings and get together. The College believes in the welfare of all the human resource working with the college. For this college takes time to time various types of initiatives and measures for the welfare of the college teaching and nonteaching both by EPF, Free Health Services, Fee concession for staff, Financial Aid for professional Development etc.
Research and Development	The research and development (RD) is an integral and important part of the academic institutions. The Vivek



College of Education, in its initiative of promoting quality research is coming up with a scheme of rewarding faculty members involved in research activity. Since the Research Promotion Grant for Faculty Members is launched in the college, each year college announce for submission of the projects and for the nomination of the award for their publications. All nomination and research projects evaluated by a constituted committee of the college for their recommendations.

Teaching and Learning

The college continuously improves its infrastructure and incorporates new technology, tools and aids, to improve the teaching and learning processes. Classrooms and computer lab are equipped with projectors. Wi-Fi facility is available across the college campus. Systems are also available in library to help students prepare their presentations and get access to e-resources. Teaching is supplemented with workshops, educational tours, and field trips. National Seminars and conferences are conducted. Students participate in festivals, events and activities in the College.

Curriculum Development

As an affiliated College follows the syllabus designed by the M.J.P. Rohilkhand University Bareilly. However, college believes in effective curriculum delivery to the learners. Each faculty member prepares Lesson Plans which divides the entire course into topics and time bound lectures so that course can be completed effectively in a certain time. Each departments prepare academic plan which helps to link the learning outcomes of the curriculum.

Examination and Evaluation

The rules and regulations concerning the Examination and evaluation process, distribution of marks of internal assessment are displayed on the College website, college's notice board and shared with students on Orientation day also. The Examination and Evaluation process of college also shared with the parents during admission counselling and parents' teachers meeting. The departments hold regular meetings to ensure that the teachers take regular class tests, assignment, presentations etc. Record of syllabus covered, test

	and examination held is maintained by each department. Students and parents can verify these and get their queries resolved.
Library, ICT and Physical Infrastructure / Instrumentation	The College creates a physical ambience through provision of facilities for high quality teaching and research. These physical facilities include smart classrooms, laboratories, Computer labs, Yoga Hall. The infrastructure facilities of the college are adequate for all existing programmes, and are also optimally utilized by the college. Library having more than 30 thousand books, 12 international and 16 national journals with progressive allocation of funds to purchase new titles and journals. The library is fully automated and provides easier access to students and faculty. Library also facilitated by INFLIBNET through N-List with the 6000 e-journals 31, 35,000 eBooks.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	The entire admission process is online from registration to college allotment through affiliating university portal. All the information related to admission and student support also uploaded regularly on the college website. Attendance of students is regularly maintain online by their respective department for record purpose. For the proper support to the students college also provides online feedback system and grievance management system.
Planning and Development	College has fully functional website with various aspects of planning and development for the information of students stakeholders. Academic calendars, time table, notices, activity reports, videos of activities, photograph, examination notices results etc. are published on the college website regularly for the information of students, faculty members and stakeholders. The college website also provides various links e-learning resources which is facilitated by inflibnet, UGC, MHRD for free easy access of the students. The College ERP (Data Resources Management) also helps in planning and development of college.

Administration	The College promotes e-governance to minimize administrative management with transparent manner through well-structured ERP system. The ERP provides e-administration in the area of human resource management, leaves and attendance, students records, fee management and e-notices and e-circulars etc. The ERP provides different controls to users at various levels for administrative approvals and to maintain hierarchy of system. The overall ERP controlled by College Principal and all records are maintained digitally by centralized data system for smooth functioning.
Finance and Accounts	The College adhere complete transparency in management financial proceedings. All financial transactions in areas of income and expenditure which includes fee payments, salary of staff, payments to expert resource persons, purchase of goods and services etc are done online through college ERP accounts software. The college also follows a various financial guideline for ensuring transparency and maintenance of records issued by affiliating university government.
Examination	A comprehensive mechanism of Examination, Evaluation and assessment is managed through Online portal of affiliating university. Various areas of Examination such as exam form filling, exam time table, admit card, result declaration etc manged through online portal of affiliating university. The entire information related to examination also uploaded on college website for the information of students.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
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	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
2018	Training on Academic Leadership	NA	25/08/2018	29/08/2018	19	Nil
2018	Training on Professional Communication	Training on Professional Communication	17/12/2018	19/12/2018	28	12
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Training on Academic Leadership	19	25/08/2018	29/08/2018	5
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
23	23	2	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF, Maternity Leave, Free Health Services, Partial Fee Waiver for the wards, Free Transport Service, Advance Salary Facility, Financial Aid for Professional Development	EPF, Maternity Leave, Free, Health Services, Partial Fee Waiver for the wards, Free Transport Service, Advance Salary Facility.	Free Health Services and Fee waiver and Concession Scheme

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College believes in total transparency in financial matters and to ensure transparency. College also has well established finance committee and full time Director, Finance in the college with well-placed account section. All the books of account are maintained by the account section day by day. Entire books of account are cross checked by the office regularly. The bills of the expenses checked by the internal accountant before payment are made. Records of the bills and payment made by the college are maintained by account section for its audit purpose and for other unseen circumstances. Audit of accounts of the college done regularly by the internal and external auditor regularly. An

annual report is prepared by the external auditor for its statutory body approval.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

6.4.3 – Total corpus fund generated

3.9
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	No	Null
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college has a Parent -Teacher Association. Meetings of Parent -Teacher Association are conducted every year. In the meeting we also take valuable feedback from parents for the quality enhancement in teaching learning process and administrative process. College also adhere following steps to maintain quality parameters in college: 1. Departments organize their departmental orientation for an interactive dialogue with students and parents. 2. Stakeholders are on the board of IQAC of the College. They actively participate and give their suggestions in the meetings of IQAC. 3. Special feedback form is well placed for Parents on college website.

6.5.3 – Development programmes for support staff (at least three)

1. Orientation programme on Prevention of Sexual Harassment of Women at Workplace Act. 2. Training on Professional Communication 3. Regular Meeting with support staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

College has submitted SSR to NAAC for Accreditation

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	IQAC Meeting	03/07/2018	03/07/2018	03/07/2018	13
2018	IQAC	29/12/2018	29/12/2018	29/12/2018	13

	Meeting				
2019	IQAC Meeting	15/03/2019	15/03/2019	15/03/2019	13
2019	IQAC Meeting	01/05/2019	01/05/2019	01/05/2019	13
2019	Capacity Building and Strengthening of various Committees	15/04/2018	15/04/2019	18/04/2019	90
2019	Feedback	29/06/2019	01/06/2019	29/06/2019	1472
2019	Preparation of SSR for NAAC	01/05/2019	25/03/2019	13/05/2019	13
2018	AISHE	12/03/2019	26/02/2018	12/03/2018	9
2018	ISO Certification	26/11/2018	10/11/2018	26/11/2018	10
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
BETI BACHAO BETI PADHAO	04/10/2018	04/10/2018	87	92
ORIENTATION PROGRAMME ON GEBDER AND MASCULINITY for Faculty	11/10/2018	12/10/2018	Nil	18
SEMINAR ON WOMEN EMPOWERMENT	08/03/2018	08/03/2018	75	50
BRAINSTORMING SESSION ON SELF DEFENCE	09/03/2019	09/03/2019	100	Nil
NATIONAL COMPETITION ON LEGAL AWARENESS OF WOMENS RIGHTS AND EMPOWERMENT	03/12/2018	03/12/2019	34	11
WOMENS DAY CELEBRATION	08/03/2019	08/03/2019	140	87

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

## 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Ramp/Rails	Yes	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	2

## 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	09/10/2018	1	NAMAMI GANGE	AWARENESS ABOUT CLEANLINESS OF RIVERS	684
2019	1	1	05/02/2019	2	GANGA SAFAI ABHIYAN	Cleanliness at Bank of Ganga River	65
2018	1	1	10/10/2018	1	Nukkad Natak	Mental Health Stress Management	22
2018	1	1	10/12/2018	1	Nukkad Natak	Domestic Violence	26
2018	1	1	02/10/2018	1	Unnat Bharat Abhiyan	Local Self Governance	250

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## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Professional Ethics	18/07/2018	The IQAC of the college ensures that all the departments should adhere Code of Conduct and Professional Ethics adopted by college. The college seeks to promote the young minds about the realistic need of the society learn

moral values and ethical code of conduct and professional ethics. The college uploaded code of conducts on website and also circulated during the orientation programme of students at the beginning of every academic year.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Kargil Vijay Diwas	26/07/2018	26/07/2018	179
PLANTATION	14/08/2018	14/08/2018	48
Sur Sangam Independence Day Celebration	15/08/2018	15/08/2018	25
BLOOD DONATION PROGRAMME	23/08/2018	23/08/2018	51
Nutrition Week	01/09/2018	07/09/2018	50
Kuposhan Mukta Bharat	05/09/2018	05/09/2018	40
TEACHERS DAY	05/09/2018	05/09/2018	615
HINDI DIWAS	13/09/2018	13/09/2019	80
ENGINEERS DAY	15/09/2018	15/09/2018	20
OZONE DAY	17/09/2018	17/09/2018	100

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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The College is constantly making efforts to promote green practices in the campus. The teaching, nonteaching staff and students are encouraged to share in such initiatives of the college. As college is situated outside the city, most of the staff and students use college buses and public transport. There is very less numbers of personal vehicles user. All the roads of campus are pedestrian friendly. The campus is completely plastic free and it is prohibited to all the staff and students to use plastic in the campus. The College has initiated paperless office and for that a mobile application is developed which can be downloaded from Google play store and college ERP for the circulation of day to day office circular and notices. The college is a lush green campus and there are many trees and plants in the campus. Time to Time College organises plantation drive within the college and nearby college with the supports of National Service Scheme. All the buildings of the college are having LED lighting to reduce power requirement. Solar plant is also installed in admin block of the college to save energy.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. Title of the Practice E-Learning on Gender and Masculinities Objectives of the Practice • Youth, particularly males, will develop greater sense of understanding towards the need for gender equality. • To become aware about the



different forms of violence and discrimination against women and girls arising from unequal social norms created by patriarchal thinking and practices. • To reflect on how masculine behaviors are developed and their existing powers and privileges. • To take initiative to bring about changes leading to greater equality in their personal life and in the college/community around them. • To Strengthening the skills and capacities on gender, masculinities and social justice issues of a pool of resource persons functioning as mentors. The

Context The main aim of the courses is to promote men and boys active partnership to change social norms in the family, community and in different institutions that perpetuate violence and discrimination against women and girls. The course focuses on concrete actions men and boys can take. There is emphasis on creation of community groups of men or 'gender equality champions' who would like to experiment with change in their own lives and relationships and promote these among others. For this, trainings and capacity building are being given through e-courses on issues of gender and equality in order to support them in bringing about individual level changes as well as community level changes for positive social norm change. The main vision of the course are that if we want to change the situation for women it is important to realize that it cannot be brought about through the efforts of women alone. If we believe that gender equality is a vision for the entire society then the entire society must be engaged in championing this change. The main objective of the course is to promote men and boys active partnership to change gender discriminatory social norms in the family, community and in different institutions. Building upon existing laws and policies, the interventions focus on concrete actions that men and boys can take to promote gender equality and to eradicate discriminatory social norms within that particular space or institution. The impacts will be seen in improvements in the situation of women and girls in the following spheres: • Lessening of Sexual Harassment in Colleges/Workplaces and Public places • Reduction in Domestic Violence • Better educational opportunities and reduced school dropout of girls • Burden of domestic work lessened with men and boys sharing the work at home • More opportunities for mobility • Greater economic independence • Inclusion in decision making and political participation • Improved health outcomes • Reduction in early marriage • Prevention of Dowry • Getting share in property • Norm of son-preference overturned impacting declining sex ratio The Practice The College has signed Memorandum of Understanding for the course with Center for Health and Social Justice. An e-learning Online Course has been developed by CHSJ. The course has been developed by CHSJs team of experts on gender and masculinities who have been leading the work with men and boys for gender equality since many decades. CHSJ is a global pioneer on the issue, conducting trainings, giving technical inputs, implementing field programmes among communities, organising networks and running a resource center. The e-learning course has 6 Modules - Module 1: Man Or Woman: What Difference Does It Make?A step towards understanding what makes a woman or a man Module 2: When Six Friends Meet Why some are ahead in the race called Life and some behind Module 3: GharGhar Ki Kahani (The Story of Each and Every Home) How gender based violence gets normalised Module 4: The Hero Mask Deconstructing the face of masculinity Module 5:What the Mirror Hides Taking the lid off sexuality Module 6: The Samanta Saathi Challenge Action for Change Modules are available in both Hindi and English separately. The aim is for male users above 18 years college students to engage with a module for about a month at a time before moving on to the next module. Each module has resources like videos, stories, quizzes, action plans etc that encourage self-reflection and critical thinking and sharing of ones ideas on gender. The e-learning resource module is primarily targeted at lay persons with an interest in knowing more about the issue and is available free of cost. Participants will only have to register for it. The course has a mentorship component integrated with it. Users will be linked to a Mentor who has interest/ understanding of gender and social justice issues. The

capacity of identified Mentors on the issue will be strengthened they will undergo orientation to link them with the course and its short-term and long-term objectives and will undergo continuous perspective building. They will have a mentor login by which they will be able to review and monitor the progress of users whom they are mentoring and will guide their development. A pool of resource persons with enhanced understanding of the issue and capacity to integrate the work with men and boys into other programmes and activities will be developed. Evidence of Success After the competition of the courses following change can be seen in the students:

- Lessening of Sexual Harassment in Colleges/Workplaces and Public places
- Reduction in Domestic Violence
- Better educational opportunities and reduced school dropout of girls
- Burden of domestic work lessened with men and boys sharing the work at home
- More opportunities for mobility
- Greater economic independence
- Inclusion in decision making and political participation
- Improved health outcomes
- Reduction in early marriage
- Prevention of Dowry
- Getting share in property
- Norm of son-preference overturned impacting declining sex ratio

Problems Encountered and Resources Required: There are some problems faced during operation of the course:

1. Smooth operation of the course
2. tracking of students with mentorship
2. Title of the Practice: Research Promotion Grant for Faculty Members

Objectives of the Practice

1. To motivate faculty members to take Research based initiatives.
2. To provide rewards for research publications to the faculty members.
3. To facilitate with financial support to faculty members for Pilot Study, Minor Research and Major Research.

The Context The research and development (RD) is an integral and important part of the academic institutions. The Vivek College of Education in its initiative of promoting quality research is coming up with a scheme of rewarding faculty members involved in research activity.

The Practice: Since the Research Promotion Grant for Faculty Members launched in the college, each year college announce for submission of the projects and for the nomination of the reward for their publications. All nomination and research projects evaluated by a constituted committee of the college for their recommendations.

Evidence of Success: As the research promotion scheme launched one year before in the college four faculty members awarded for their research paper publication. However two research project sectioned to the faculty members and completed their research projects.

Problems encountered and Resources Required: Timely submission of progress report and final report are major concern.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.vivekcollege.org/content-image/Best%20Practices.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college promotes various opportunities through noble initiatives for students to understand and learn contemporary society and market demands in the field of higher education, employability and entrepreneurship. Vivek College of Education is committed to excellence in higher education by formation of young learns who can lead the society towards a better tomorrow for society. The College always believes in inculcation of value-based learning excellence in academic field which is also enshrined in its Vision and Mission of college. Decentralization participatory management of college promotes organisation of activities at various level of college and all the activities is tune-up with College Vision and Mission. All these activities are value based, which help in promotion of leadership and team work skills in faculty members as well as in students. The major aspect of distinctiveness in the area of Institutional Social Responsibility college has strong presence in the field of extension and

outreach activities. Through presence of extension and outreach activities, we inculcate a value based social responsibilities in the young learns of society to understand the realities of society and challenges of life. Its also enables students to learn social values through realities and understand their commitment towards society. Unnat Bharat Abhiyan is another Institutional Social Responsibility initiative of the Ministry of Education, Government of India and IIT, Delhi. The college has participated and adopted five villages which is situated surroundings of college to work in the field of local governance and sustainable rural development of community. The college volunteers of Unnat Bharat Abhiyan visit adopted village and organise various activities as per mandate of Unnat Bharat Abhiyan to create awareness, discuss with Gram Pradhan and villagers and also conduct need assessment surveys to identify issues of villages. The Student Council of college is also takes various social initiatives. Such type of initiatives provides opportunities to students to learn and lead various community-based activities and campaigns.

Provide the weblink of the institution

<http://www.vivekcollege.org/content-image/IDS.pdf>

### **8.Future Plans of Actions for Next Academic Year**

1.Participation in AISHE. 2. Organisation of Regular IQAC Meeting 3. To host NAAC Peer team for on site Assessment of College 4. To submit training, conference/seminar and research project for grant. 5. Regular Feedback of Various stockholders. 6. To strengthen extension activities of college. 7. To encourage faculty members to participate in conference/seminar and submit research Paper for publications.